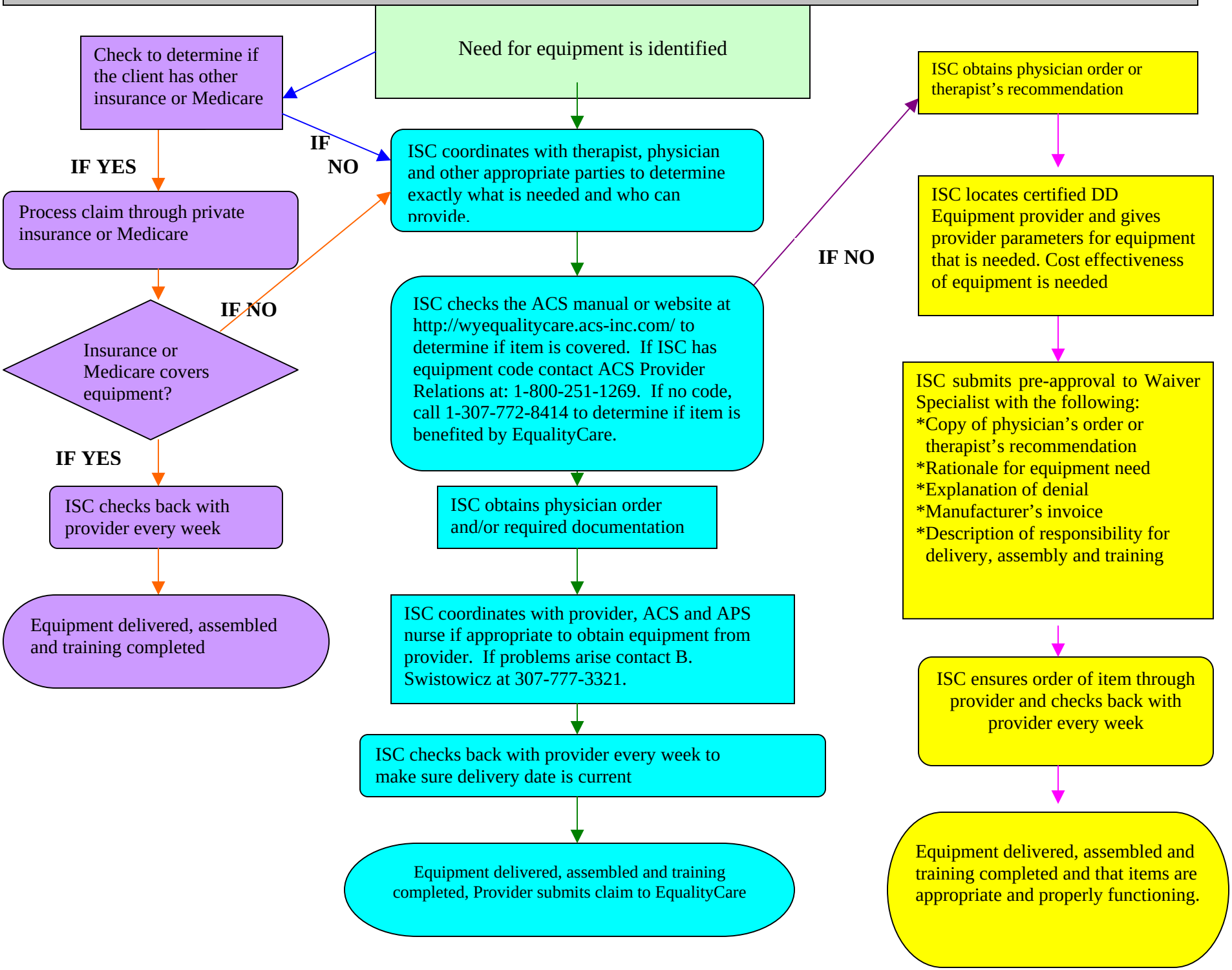FLOWCHART OF PROCESS FOR MEDICAL EQUIPMENT FOR DD CLIENTS